

FUNDRAISING ACTIVITY APPLICATION (Revised 7/6/09)

FUNDRAISER ORGANIZER'S NAME: _____

ORGANIZER'S PHONE NUMBER or EMAIL: _____

ADVERTISED NAME OF FUNDRAISER: _____

SPONSORING BOARD or COMMITTEE: _____

FUNDRAISER LOCATION (If other than Church Properties): _____

STARTING DATE OF EVENT: _____ DURATION: _____

DESIGNATION OF FUNDS RAISED: Please select one of the following fundraising designations:

- | | |
|--|--|
| <input type="checkbox"/> Alms Fund | <input type="checkbox"/> Christmas Baskets |
| <input type="checkbox"/> Social Ministry | <input type="checkbox"/> MCREST |
| <input type="checkbox"/> Sound System | <input type="checkbox"/> Youth Events |
| <input type="checkbox"/> Building Debt Reduction | <input type="checkbox"/> Playground Equipment |
| <input type="checkbox"/> Building Maintenance | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Altar Guild (paraments, altar ware) | <input type="checkbox"/> Grounds Upkeep/Beautification |
| <input type="checkbox"/> Brazil Missions | <input type="checkbox"/> Building Improvements (elevator) |
| <input type="checkbox"/> Equipment (computers, etc.) | <input type="checkbox"/> Stained Glass Window Improvements |
| <input type="checkbox"/> Other – please submit description of project. | |

ACTUAL MONEY NEEDED FOR ENTIRE PROJECT: \$ _____.

ESTIMATED AMOUNT TO BE RAISED BY **THIS** FUNDRAISER: \$ _____.

FUNDRAISING GUIDELINES:

1. All fundraising applications involving, or on behalf of our school **must** have Board of Christian Day School approval before they can be submitted to the Director of Operations (DO).
2. **All** Fundraising applications must be approved by the DO.
3. A Financial summary must be submitted to Trinity's Treasurer after the Fundraiser is completed.
4. Money raised must be used within 6 months unless prior approval is obtained from the DO.

(For Office Use):

APPROVED BY CHRISTIAN DAY SCHOOL (See Guidelines): _____ DATE: _____
(Signature of Chairperson)

FUNDRAISER APPROVED: _____ DENIED: _____ REASON: _____

DATE: _____ SIGNATURE: _____